



Brentwood County High School

Executive Headteacher Mrs. A. Hughes | Headteacher Miss. M. Ryan

Address Shenfield Common, Seven Arches Road, Brentwood, Essex. CM14 4JF

Telephone 01277 238900 | Email bchs@bchs.essex.sch.uk | Website bchs.essex.sch.uk

Self-help
Self-responsibility
Equity
Equality
Democracy
Solidarity

Brentwood County High School recognises that the use of ICT (information and communication technology) can enhance the students' learning experience, but also that it can introduce some risks. In order to help our student community manage those risks, we have a program of education for students and staff and we also provide information for parents.

To help reinforce the guidelines for safe, responsible use of ICT, we have produced the following agreement, which we ask students to sign on joining the school, and regularly review (and sign again if there are any amendments). This charter covers pupils' behaviour on school-owned devices and also on personal devices when used on school site, whether on the School's Wi-Fi or otherwise.

As a student at Brentwood County High School, I agree to the following when at school, engaged in school activities, on school trips or interacting with the school community:

- I will not say anything to or about someone that I would not be prepared to say to them in person. I will not comment anonymously online as I should always be prepared to claim what I have written.
- I will not post personal information about myself or others on public areas of the Internet and I am aware of the importance of using privacy settings.
- I will not post, send or forward any information or comment if it may cause upset or distress to anyone.
- I accept that I have a duty of care to my peers and a moral responsibility to report incidents of cyber bullying to an adult. I understand that if I am found to be a bystander to cyber bullying I may also face sanctions.
- I will not post anything that may cause reputational damage to the School or its members, which may include wearing school uniform in a post or sharing images of the school site.
- I will ensure that before I send or post any photo or video that the content is not inappropriate and that I have the permission of those whose image is included to send or post the content. If it is filmed on private property.
- All students are expected to be aware of the terms and conditions, including age restrictions, provided by social media apps on their own personal devices. This includes, but is not limited to Instagram, TikTok, SnapChat, WhatsApp and YouTube.
- I understand that my parents have been advised by the school to monitor my use of social media.
- I understand that the School has the power to search my mobile device as part of an investigation and that I should cooperate in such circumstances.
- If I have broken equipment, my parents could be charged for the damage.
- I will avoid the technical and legal problems that unauthorised software access causes by not installing, attempting to install or reconfiguring any software / hardware on any school equipment. I will only use the software provided by Brentwood County High School when using school equipment.



Brentwood County High School is a proud partner in the Osbourne Co-operative Academy Trust

Telephone 01375 648966 | Email info@osborne.coop | Website osborne.coop

Registered office St Clare's School, Butts Lane Stanford-le-Hope, Essex. SS17 0NW

Registered at Companies House, Cardiff. Company Number 7703865



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- I will help to maintain the security of the school ICT systems by only using the account(s) that I have been authorised to use, by not attempting to bypass any settings and by not helping anyone to gain unauthorised access to any school system or third-party systems.
- I will help to maximise the availability of school ICT equipment by only using school equipment and my authorised account(s) / school email addresses for tasks related to coursework, homework or co-curricular activities organised by the school.
- I have read and understood the mobile device policy. I understand that by using the school ICT equipment I am agreeing to abide by the above conditions.

I understand that if I contravene the above guidelines some form of disciplinary action may be taken. This could include having my computer access suspended and my parents being notified. The appropriate authorities may be notified if illegal activity has occurred. I also understand that the school will notify my parents of any concerns about aspects of my online behaviour that affect my well-being or that of others. I also understand that, when using services provided by a third-party, I will need to abide by the terms and conditions that they set.

Name _____ Tutor Group _____

Pupil's signature _____ Date _____



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